

MINUTES

NEW JERSEY STATE BOARD OF ARCHITECTS

June 12, 2014

Public Session

I **CALL TO ORDER**

The regularly scheduled meeting of the Board was called to order at 9:20 am in the Union Conference Room on the third (3rd) floor at 124 Halsey Street, Newark, New Jersey. In the absence of both the President and Vice President of the Board, former Board President Michael Soriano presided over the meeting.

PARTICIPANTS		PRESENT	ABSENT	EXCUSED
President	Arthur F Margiotta, RA	()	()	(X)
Vice President	Nicholas J. Netta, RA	()	()	(X)
Board Member	Obiora Agudosi, RA	(X)	()	()
Board Member	Diane Goté, CID	(X)	()	()
Board Member	Kishor Y Joshi, RA	(X)	()	()
Board Member	Louis J Mraw	()	()	(X)
	Government Member			
Board Member	Richard Picatagi, LLA	(X)	()	()
Board Member	Michael G. Soriano, RA	(X)	()	()
Board Member	Albert Zaccone, RA	()	()	(X)
Board Member	Architect Member			
Board Member	Landscape Architect Member			
Board Member	Vacant - Public Member			
Board Member	Vacant - Public Member			

OTHERS PRESENT: B. Michelle Albertson, Deputy Attorney General; Charles Kirk, Acting Executive Director of the Board of Architects; and Margaret Hinkley, Secretary to Executive Director of the Board of Architects.

ALSO PRESENT: Elizabeth Greenblatt, Regulatory Analyst, Division of Consumer Affairs

II **OPEN PUBLIC MEETINGS ACT**

The statement required by Chapter 231, public laws of 1975, the "Open Public Meetings Act," was read and it was announced that notice of this meeting was prepared in the office of the Board of Architects and mailed to the Secretary of State, the Newark *Star-Ledger*, the Trenton *Times*, the Camden *Courier-Post*, the *Record* and the Atlantic City *Press*.

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III APPROVAL OF MINUTES

May 8, 2014

ACTION: Mr. Joshi motioned to approve of the minutes as presented. Mr. Agudosi seconded the motion. It passed unanimously.

IV ANNOUNCEMENTS

Mr. Soriano announced the following:

- The investigative inquiry with the respondent pertaining to ITEM No. 96755 scheduled for 10:30 am has been canceled and will be re-scheduled for a future meeting.
- That Executive Director Kirk, Messrs. Margiotta, Zaccone and he would be attending the NCARB Annual Meeting next week in Philadelphia, Pennsylvania.

Mr. Kirk informed the Board of the Continuing Education Audit for Architects. A total of 732 licensees were randomly selected to receive the continuing education audit form. Of which 472 licensees have satisfied the continuing education requirement. There are 172 licensees that are short the required number of continuing education credits and 74 licensees have not responded to the continuing education audit. The next phase includes sending a second letter to the 74 licensees who have not responded. The second letter will go out via regular and certified mail. A sub-committee of Messrs. Agudosi, Joshi, Soriano and Zaccone will review the 172 licensees that are short credits. The first review will be after the conclusion of the Architects' July meeting. Mr. Kirk thanked Peggy for reviewing all the audit forms and compiling the numbers for the Board.

V OLD BUSINESS

A Correspondence

1 Building Design Services

Copy of a letter dated April 8, 2014 addressed to the Board President from Richard Jacobs concerning the Building Design Services Act. DCA Bulletin 96-2 is attached for Board information. On April 10th, subsequent to reviewing the submitted information, the Board unanimously voted to send a letter to Mr. Jacobs requesting he provide specific information regarding the project, if known. As well as advise him that his letter is being forwarded to the Department of Community Affairs, who has jurisdiction over the construction officials in New Jersey. Also send a letter to the Department of Community Affairs informing them that Bulletin 96-2 contains outdated information and needs to be revised and updated.

6/12/14 Attached is a copy of an April 30, 2014 response letter from Edward M Smith, Director, Codes and Standards, Department of Community Affairs. Copy of the Board's letter to Mr. Smith as well as a copy of the Bulletin 96-2 is also attached.

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ACTION: The Board determined to respond to Mr. Smith's letter informing him that the citations pertaining to the engineer's regulations are incorrect and enclose a copy of the professional engineer regulations for his information and use in correcting the bulletin.

B Legislation

A-3047 which authorizes design professionals to self-certify construction plans is attached for Board review and comment. On May 8th, Elizabeth Greenblatt, Regulatory Analyst, Division of Consumer Affairs was present for the Board's discussion. The Board discussed their concerns with the bill and will place this matter on the next agenda to continue the discussion.

ACTION: The Board objects to the bill for the following reasons: it creates unnecessary licensing scheme due to the fact that by signing and sealing of construction documents are part of self-certifying done by Architects; the term "Qualified Design Professional" and "Qualified Design Professional of Record"; it attempts to re-define terms that are in the Board's rules and would cause inconsistencies and confusion to the licensee; requires everyone associated with the project be eligible for the self certification program, however Landscape Architects are not eligible for the program; if the design professional had to withdraw from the project, it would cause a delay until another qualified design professional could be retained for the project; calls for a searchable history of qualified design professionals but there is no way to get off the list; it creates two classes of licensees; being sanctioned by another state agency would cause a problem for the Board in resolving disciplinary matter with there own licensee; requires self-certified design professionals to have insurance when the Board's statutes do not require licensees to have insurance; its not a consumer friendly bill; the owner has sign an agreement to indemnify the municipality in order to obtain the permit. The Board feels that if this bill is to streamline the permit process, it can done in other ways and the Board recommends that private entities be allowed to review plans before submitting to the municipalities for a speedier way to go through the permit process.

C Previously closed disciplinary matter

ITEM NO. 88654

A. Zaccone

Respondent/s: PIMPAO, Edmund J. - AI011401

Architectus, LLC - no COA

On May 9, 2013, the Board unanimously voted to issue the settlement letter with the addition of Mr. Pimpao to take two 3-credit college ethics course.

6/12/14 Copy of the signed settlement letter from Mr. Pimpao; a copy of the Board's May 23rd letter regarding the ethics course he needs to complete; and copies of certificates of completion from Mr. Pimpao are attached for Board review.

ACTION: The Board determined to table this matter until the next meeting.

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VI NEW BUSINESS

A Meeting dates for 2015 Calendar year

January 8, 2015	July 9, 2015
February 12, 2015	No August Meeting
March 12, 2015	September 10, 2015
April 9, 2015	October 8, 2015
May 14, 2015	November 12, 2015
June 11, 2015	December 10, 2015

ACTION: Mr. Agudosi motioned to accept the meeting dates for 2015. Mr. Joshi seconded the motion. It passed unanimously.

B Landscape Architect Continuing Education Course review report

APPROVED

Celebrating Past, Present & Future: 2014 NJ History and Historic Preservation Conference - 4 hrs
6th Annual Sustainable Raritan River Conference - 4 hrs
Erosion and Sediment Control offered by Red Vector - 8 hrs
Selecting Sustainable Commercial Playground Equipment - 1 hr
Inclusive Play - Designing Outdoor Environments for Everyone - 1 hr
Beauty of the Edge: construction 308 - 1 hr
Irrigation Water Use Reduction: 2 Case Studies - 1 hr
LED Lighting: Design, Technology, Ecology - 1 hr
SketchUp for 3D Modeling and Animation - 2 hrs

DENIED

Roadside Landscaping and Safety offered by Federal Highway Administration - “in-house” only
10 Easy Wildflowers offered by Florida ASLA - too basic
Accessibility: A Field Trip / An Advanced Bldg Code Course offered by Florida ASLA - not landscape architecture
Florida Edible Landscape Design offered by Florida ASLA - not applicable to New Jersey
Florida State Parks: Iconic Landscapes of the New Deal offered by Florida ASLA - not applicable to New Jersey
Mangrove Trimming & Interpretation of Laws offered by Florida ASLA - not applicable to New Jersey

ACTION: Mr. Picatagi motioned to approve the above courses as noted. Ms. Goté seconded the motion. It passed unanimously.

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- 2 Copy of a letter, dated June 2, 2014, from Nathan Imm concerning the denial of continuing education credits for the following: National Incident Management System (NIMS) an introduction offered by FEMA; Urban Wood Utilization Workshop; Certified Arborist Exam, and Planning Law & Order - Legal Issues & trends in the national Capital Area is attached. Also there is an additional letter from Nathan Imm with more detail concerning the courses that were denied credit for continuing education is attached for board review.

ACTION: Subsequent to review both letters from Mr. Imm and some discussion, Mr. Picatagi motioned to re-affirm the Board's decision concerning the continuing education courses submitted by Mr. Imm. Ms. Goté seconded the motion. It passed unanimously.

C Correspondence

- 1 Attached is a copy of the final Resolutions for Board review. A final vote on these resolutions will take place in Philadelphia, PA on June 21, 2014.
 - i Resolution 2014-01- *Certification Guidelines* Amendment - Modifications to the Education Requirement
 - ii Resolution 2014-02- *Certification Guidelines* Amendment - Modifications to the BEA Requirement
 - iii Resolution 2014-03- *Omnibus Bylaws* Changes
 - iv Resolution 2014-04- Freeze of Member Dues and *Bylaws* Amendment
 - v Resolution 2014-05- *Bylaws* Change - Regional Directors

ACTION: Mr. Joshi motioned to authorize the delegates to vote accordingly based on discussions held at the meeting. Mr. Agudosi seconded the motion. It passed unanimously.

D Information

- 1 Copy of CLARB Elections Notice dated May 29, 2014 is attached for Board review and action. A copy of the ballot is also attached. The ballot is due to CLARB by June 20th.

ACTION: Ms. Goté motioned to allow the Board's CLARB delegate to vote on the candidates for nominations committee and for CLARB officers accordingly. Mr. Agudosi seconded the motion. It passed unanimously.

- 2 DAG Albertson informed the Board that the Attorney General was invited to participate in an appeal of an Affidavit of Merit, which he declined.

ACTION: Duly noted.

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VII REVIEW OF APPLICATIONS

A. Applications for Licensure by Credentials

The following individuals have applied for licensure by credentials, have met board requirements and are recommended for licensure:

* - NCARB Council Record Holder

Duart Duff*	Gordon Ingerson*	Pradhan Abhay*
Dennis Trupka*	Charles Schaffer*	Jaime Kelly*
Jeremy Philo*	Douglas Schneider*	James katsarelis
Neil Tucker*	Lauren Rubin	Chad Oppenheim*
Steven Courtenay*	Linda D'Orazio*	Nicholas Eckhart*
Petric, Predrag M*	Kirschner, Christopher*	Calvin, Coatsworth J*
Couchenour, Bryan J*	Styler, Eric L*	Brian Newman*

ACTION: Mr. Joshi motioned to approve the above individuals for licensure by credentials. Mr. Agudosi seconded the motion. It passed unanimously.

B. Applications for Examination

The following applicant/s applied for admission to the Architectural Registration Examination (ARE) and are recommended by staff:

Jesus H Mones	Radoslaw P Wakulik	Alexander K Wadas
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ACTION: Mr. Joshi motioned to approve the above individuals to take the ARE Examination. Mr. Agudosi seconded the motion. It passed unanimously.

BOARD REVIEWED

Joseph G Scarpa+

ACTION: Subsequent to reviewing the information, Mr. Joshi motioned to approve Mr. Scarpa to take the Architectural Registration Examination. Mr. Agudosi seconded the motion. It passed unanimously.

C Licensure by Examination

The following applicant/s have completed all Divisions of the Architectural Registration Examination and are submitted to the Board for licensure:

Stephen Arlt	Joshua A Lindemans	Roberto Martinez
Francisco J Sarmiento	Michael R Stephan	

ACTION: Mr. Joshi motioned to approve the above individuals for licensure inasmuch as they have completed the Architectural Registration Examination. Mr. Agudosi seconded the motion. It passed unanimously.

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D Certificate/s of Authorization

- 1 FRANCIS CAUFFMAN, INC.** **Architecture**
d/b/a Francis Cauffman of PA, Inc.
2000 Market Street - Ste 600
Philadelphia PA 19103

Responsible Architect: Anthony J Colciaghi - License #AI014375

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by five New Jersey licensed architects who own 72.81% of the shares in business with two unlicensed individuals who own 27.19% of the shares. This application appears to comply with statutory requirements.

- 2 ALLIANCE ARCHITECTS, INC.** **Architecture**
100 Canal Pointe Blvd - Ste 212
Princeton NJ 08540

Responsible Architect: Jerome F Eide - License #AI019312

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by three New Jersey licensed architects who own 80% of the shares in business with two unlicensed individuals who own 20% of the shares. This application appears to comply with statutory requirements.

- 3 DESIGN ON THE SQUARE, LLC** **Architecture**
119 Kensington Avenue
Trenton NJ 08618

Responsible Architect: Brian Viehland - License #AI017252

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by a New Jersey licensed architect who owns 100% of the shares. This application appears to comply with statutory requirements.

- 4 LSW ARCHITECTURE, LLC** **Architecture**
201 N Colonial Ridge
Moorestown NJ 08057

Responsible Architect: Linette Santoni-Winiarski - License #AI019514

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by a New Jersey licensed architect who owns 100% of the shares. This application appears to comply with statutory requirements.

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5 MIMAR DESIGN STUDIO, LLC

Architecture

2467 Route 10 - Apt 30-2A
Morris Plains NJ 07950

Responsible Architect: XXXlliam I. Houghton III - License #AI 05144

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by a New Jersey licensed architect who owns 100% of the shares. This application appears to comply with statutory requirements.

6 MOWERY MARSH ARCHITECTS, LLC

Architecture

608 Bloomfield Street
Hoboken NJ 07030

Responsible Architect: Jennifer Marsh - License #AI017457

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by two New Jersey licensed architects who own 100% of the shares. This application appears to comply with statutory requirements.

ACTION: Mr. Joshi motioned to issue a Certificates of Authorization to the above six firms. Mr. Agudosi seconded the motion. It passed unanimously.

VIII LANDSCAPE ARCHITECT APPLICATION REVIEW

A Licensure without examination:

The following individual submitted a completed application for licensure without examination and are recommended for licensure.

* - CLARB Council Record Holder

Hoover, Donald R*

ACTION: Mr. Picatagi motioned to license Mr. Hoover inasmuch as he has complied with the requirements for licensure. Mr. Joshi seconded the motion. It passed unanimously.

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B Certificate/s of Authorization

The following firm submitted completed application for a Certificate of Authorization and is recommended for approval.

DOWN TO EARTH LANDSCAPING INC

Landscape Architecture

705 Wright-DeBow Road

Jackson NJ 08527

Responsible Landscape Architect: Raymond Milcsik - License #AS000862

ACTION: Mr. Picatagi motioned to issue a Certificate of Authorization to above firm. Mr. Agudosi seconded the motion. It passed unanimously.

IX PUBLIC COMMENTS

Seeing no one present from the public, Mr. Soriano proceeded to the next item on the agenda.

X EXECUTIVE SESSION

Ms. Goté motioned to go into executive session for the purposes of reviewing the minutes and other items on the executive session. Mr. Agudosi seconded the motion. It passed unanimously.

XI NEXT MEETINGS

July 10, 2014	Regular Meeting	Union Room - 3 rd Floor
Investigative inquiry with the respondent pertaining to ITEM No. 97203 - 10:30 am		

No August Meeting

September 11, 2014	Regular Meeting	Union Room - 3 rd Floor
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XII ADJOURNMENT

The meeting adjourned at 2pm